

**STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
AIRPORTS DIVISION**

**ADDENDUM NO. 1
TO
SPECIAL PROVISIONS, SPECIFICATIONS, AND PROPOSAL
FOR**

**MAINTENANCE OF EMERGENCY POWER FACILITY
DANIEL K. INOUE INTERNATIONAL AIRPORT
HONOLULU, OAHU, HAWAII
PROJECT NO. BO1324-53**

OCTOBER 25, 2022

The following is provided for information:

1. PRE-BID MEETING MINUTES

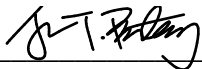
The October 14, 2022, Pre-Bid Meeting Minutes and Attendance Sheet are attached for your information.

2. ONE-TIME ONLY SITE VISIT

The October 24, 2022, One-Time Only Site visit:

- Attendance Sheet attached
- No comments received

Please acknowledge receipt of this Addendum No. 1 by recording the date of its receipt in the space provided on page PF-4 of the Proposal.



JADE T. BUTAY
Director of Transportation

**STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
AIRPORTS DIVISION**

Pre-Bid Meeting Minutes

DATE: October 14, 2022 **TIME:** 10:00 a.m.

LOCATION: Daniel K. Inouye International Airport
Teleconference Team Meeting

PROJECT: Maintenance of Emergency Power Facility
Daniel K. Inouye International Airport
Honolulu, Hawaii
State Project No. BO1324-53

SUBJECT: Pre-Bid Teleconference – Meeting Minutes

Attendees and Introductions:

1. *Bob Marchello-American Electric*
2. *Malcom Barcarse, Jr.-A & B Electric*
3. *Lynden Medeiros-American Electric*
4. *Wil A. Estrada- State Project Manager*

A. General Information and Instructions:

1. Attendees to this Pre-Bid Teleconference will receive a copy of the meeting minutes.
2. All questions must be submitted in writing to the State Project Manager by November 4, 2022, by 3:15 p.m. HST. Questions can be e-mailed to: wilfredo.a.estrada@hawaii.gov or faxed #: (808) 838-8017.
3. This meeting is to clarify general questions only. If there is a conflict between what was stated in this meeting and the bid documents, the bid documents shall govern. Any significant changes will be issued through an addendum.
4. This is a state project utilizing State funds only. Prospective bidders are reminded to comply with all State requirements including using the correct labor wage rates and labor classifications.

Maintenance of Emergency Power Facility
Daniel K Inouye International Airport
State Project NO. BO1324-53

Pre-Bid Meeting Minutes
10/14/2022
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B. General Discussion:

1. Important items to attendees' attention:

- Bid Opening is November 18, 2022 at 2:00 p.m. Bids received after said due date and time shall not be considered.
- Last day for Substitution Requests is fourteen (14) calendar days prior to bid opening or November 4, 2022. Submit to State DOT Contracts Office, 869 Punchbowl Street Honolulu, Hawaii.
- One-time only site visit is October 24, 2022 at 10:00 a.m. at EPF location. Interested bidders must email wilfredo.a.estrada@hawaii.gov with your contact information. No Special Badge *and PPE not required*.

2. Project duration is 365 calendar days from NTP. The contract amount for year two and three will remain the same as the bid amount for year one. However, DOT-A will not be obligated to fund the contract for the entire three-year term and will have the option to terminate the contract at any time during the three years. Contractor agrees to begin work within 10 working days from the NTP date and shall finish the entire project within the time prescribed.

3. Liquidated damages - For failure to provide satisfactory and timely maintenance services in accordance with the specifications as determined by the Director, liquidated damages shall be assessed the Contractor for each and every calendar day at the rate of five percent (5%) of the unit price of the maintenance service items. See page PF-1 for more information

4. All of the work is in a secured area. Due to heightened security requirements, there are new security procedures in place. The contractor shall ensure that all access gates are secured at all times. Under no circumstances shall tools, equipment or materials are left in areas where the public can gain access to these items.

5. Subject to approval from the Airport Manager, access to the airport will probably be limited through Access Checkpoint 'A'. All vehicles entering the AOA may be subject to search.

6. Requests for AOA badges, AOA stickers, ramp licenses, etc. shall be submitted within 14 calendar days after award of contract. In addition to the requirements stated in the Contract Bid Documents, all Contractors shall comply with the requirements and procedures of the Contractor's Training Guide.

7. All passes will be signed out and become the responsibility of the General Contractor. The General Contractor will distribute the parking passes among their subcontractors.

8. Additional parking passes beyond the temporary parking passes may be purchased. Monthly rate TBD. These passes are subject to approval by the Airport Manager and availability of parking spaces. All costs associated with obtaining parking passes shall be the responsibility of the Contractor.

Other Information: Contractors may review the following:

1. Section 4 Scope of Work
2. Section 10 Maintenance of Equipment and Systems
3. Appendix A: EPF Maintenance Service Contract Requirements
4. Appendix B: Weekly Minimum Maintenance Checklist

C. Limit: 1 hour

Comments and Discussions: None

Meeting Adjourned: 10:15 a.m.

Prepared by:



Wilfredo A. Estrada
Project Manager

MEETING ATTENDANCE SHEET
One-time Site Visit Meeting

Project Name: Maintenance of Emergency Power Facility
Daniel K Inouye International Airport

Project No. BO1324-53

Meeting Location: Airports Division, EPF

Date: October 24, 2022

Name: Wilfredo Estrada Title: Project Manager	Company: Dept of Transportation-Airport Address:	Phone: 808/838-8849 Fax: E-Mail: Wilfredo.a.estrada@hawaii.gov
Name: Bob Marchello Title: Manager	Company: American Electric Address:799 Kahelu Ave. Mililani, HI 96789	Phone:808/675-6340 Fax: 808/842-7980 E-Mail: rmarchello@americanelectric.com
Name: Title:	Company: Address:	Phone: Fax: E-Mail:
Name: Title:	Company: Address:	Phone: Fax: E-Mail:
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Name: Title:	Company: Address:	Phone: Fax: E-Mail:
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